BeWell New Mexico/[Carrier]
(Note: This is the general agenda. Agendas may vary slightly for each carrier.)

Meeting Name	BeWell/[carrier] 1:1
Meeting Date:	May 2025
Meeting Time:	

Agenda

1. Review of Timeline and Status
2. PayNow Configuration Access
   a. Activation email sent from noreply@newmexico.gov.
3. Provider JSON
   a. Reminder: First full Provider JSON file is due after SFTP Connectivity Test is complete
4. Please provide the phone number on Caller ID if your call center were to call our call center.
5. Broker certification/decertification reports
   a. beWell is considering no longer sending Broker Completion report
   b. 834 transactions will be source of truth for brokers who are active, certified, and associated with enrollments
   c. Follow up email to be sent
6. Communication update
7. Testing Reminders
   a. **We will be testing with Plan Year 2025 Rates and Effective Dates**
8. Open Questions, Concerns, Challenges

Activity	Start Date	End Date	Status
Test Environment Forms	**2/21/2025**	**3/14/2025**	
SFTP Setup Form	2/21/2025	3/14/2025	**Complete**
Issuer Profile Form	2/21/2025	3/14/2025	**Complete**
PayNow Form	2/21/2025	3/14/2025	**Complete**
List of Email Addresses for Individuals who should receive EDI Testing-related emails	2/21/2025	3/14/2025	**Complete**
EDI Processing Guide	2/21/2025	3/14/2025	**Complete**
Connectivity Testing	**5/5/2025**	**5/16/2025**	
SFTP IP Address Whitelisting	4/24/2025	4/28/2025	**Complete**
SFTP Connectivity Test	5/5/2025	5/16/2025	**Complete**
Issuer Portal - Test Environment	**3/3/25**	**4/25/2025**	
Issuer Portal Created	3/3/25	3/28/2025	**Complete**
Rate Data Loaded into Test Environment	4/24/2025	4/25/2025	**Complete**
Whitelist Issuer Portal IP Address	4/21/2025	4/25/2025	**Complete**
Carrier 834 Testing	**6/2/2025**	**8/15/2025**	
Test Case 1: Broker Designation Change	6/2/2025	6/6/2025	Not Started
Test Case 2: APTC + Subsidy Change	6/2/2025	6/6/2025	Not Started
Test Case 3: Plan Change (Product Change)	6/9/2025	6/13/2025	Not Started

Test Case 4: Dependent Add Mid-Month	6/9/2025	6/13/2025	Not Started
Test Case 5: Dependent Term + Reenrollment	6/16/2025	6/20/2025	Not Started
Test Case 6: MTPR + Dependent Term Mid-Month	6/16/2025	6/20/2025	Not Started
Test Case 7: MTPR + Dependent Add	6/23/2025	6/27/2025	Not Started
Test Case 8: Prospective Effective Date Change	6/23/2025	6/27/2025	Not Started
Test Case 9: Retroactive Effective Date Change	6/30/2025	7/3/2025	Not Started
Test Case 10: Policy Termination + Reinstatement	6/30/2025	7/3/2025	Not Started
Test Case 11: Multiple Combined Changes	7/7/2025	7/11/2025	Not Started
Test Case 12: Subscriber Term Mid-Month / Subscriber Flip	7/7/2025	7/11/2025	Not Started
Test Case 13: Issuer Initiated Cancellation Non-Payment	7/14/2025	7/18/2025	Not Started
Test Case 14: Issuer Initiated Termination Non-Payment	7/14/2025	7/18/2025	Not Started
Test Case 15: Cost Sharing Reduction Level Change (QHP only) + SOPA	7/21/2025	7/25/2025	Not Started
Test Case 16: Custom Grouping + Dependent Add (QHP only)	7/21/2025	7/25/2025	Not Started
Test Case 17: Disabled Dependent	7/28/2025	8/1/2025	Not Started
PayNow Testing: 834 + SAML Transaction	7/28/2025	8/1/2025	Not Started
RCNI Testing	8/4/2025	8/15/2025	Not Started
Production Readiness	**6/2/2025**	**9/26/2025**	
Provide prod SFTP and Issuer Profile Admin Forms to Issuers	6/2/2025	6/2/2025	Not Started
Issuer return production SFTP and Issuer Profile Form	6/2/2025	6/27/2025	Not Started
Issuer Profiles Created and Issuer Rep credentials provided	8/4/2025	8/8/2025	Not Started
Issuers accessed portal	8/4/2025	8/22/2025	Not Started
SFTP IP Address Whitelisting + SFTP Credential Creation	9/2/2025	9/12/2025	Not Started
GetInsured provides issuers with SFTP credentials	9/2/2025	9/12/2025	Not Started
Issuers complete production SFTP connectivity test	9/15/2025	9/26/2025	Not Started
Plan Management System-Related Activities	**TBD**	**TBD**	
Provider Directory Production Validation	**8/4/2025**	**9/19/2025**	
Issuers submit Provider JSON file to GCI	8/4/2025	8/29/2025	Not Started
Issuers review provider directory in GCI Eligibility System	9/8/2025	9/19/2025	Not Started
Issuers provide signoff on provider directory review	9/8/2025	9/19/2025	Not Started
Issuers begin recurring Provider Directory Submissions	TBD	TBD	Not Started